

Tuesday, November 12, 2019

7:00 PM

Council Chambers

ATTENDEES:

Mayor	L. Kelly Jones
Council Member	Rosa Mendez
Council Member	Tiffany Aller
Council Member	Sharon Schmitz
Council Member	Christina Cowden
City Secretary	Brandy Barrett
City Administrator	Sterling Naron
Police Chief	Kevin Reaves
City Attorney	Cara White
Public Works	Joseph Alvarez
Building Official	Nader Jeri
HCGC Head Pro	Mike Krsnak

ABSENT: Council Member John Davies

REGULAR SESSION:

CALL TO ORDER: 7:06pm by Mayor Jones.

INVOCATION was given by Sterling Naron.

PLEDGE OF ALLEGIANCE led by Mayor Jones.

REGULAR SESSION:

1. MOTION to approve the Agenda.

- **MADE BY:** Rosa Mendez. **SECOND:** Tiffany Aller.
- **Motion passed** by a vote of 4 Ayes and 0 Nays.

2. Approval of the Consent Agenda

Mayor Jones explained the purpose of the consent agenda, noting that a council member must request an item be removed from the consent agenda if it was to be discussed, otherwise, a single motion would approve all items on the consent agenda.

A. Approval of the Minutes:

- Council Meeting – October 8, 2019

B. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES Oct 2019	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC	STREET
Revenue	\$225,134	\$141,169	\$15,000	\$49,143	\$25,967	\$49,272	\$124,601	\$24,619
Disbursements	\$343,648	\$48,252	\$171,855	\$77,322	\$0	\$18,973	\$146,717	\$20,695
Cash on Hand	\$3131,506	\$339,383	\$8,660	\$114,001	\$150,505	\$182,750	\$146,794	\$27,496
TexPool	\$219,984	\$83,941	\$59,622	\$246	\$36,232	\$133,187	NA	NA
Money Market	\$350,000	\$500,000	NA	NA	\$129,000	\$1,090,000	NA	NA

MOTION to approve the Consent Agenda.

- **MADE BY:** Tiffany Aller. **SECOND:** Christina Cowden.
- **Motion passed** by a vote of 4 Ayes and 0 Nays.

EXECUTIVE SESSION:

Convene in closed executive session to deliberate the following items at 7:09pm:

- Consultation with Attorney pursuant to Texas Government Code Section 551.071.
Deliberation of the White Settlement 380 Agreement Lawsuit.
- Consultation with Attorney pursuant to Texas Government Code Section 551.074.
Deliberation of potential personnel matters: service of a council member.

Re-convene in Regular Session at 7:56pm, no action was taken in Executive Session.

3. STAFF UPDATES:

A. Police Department

- Chief Reaves reported that last month there were 577 traffic stops, resulting in 418 citations and 414 warnings. There were 2443 calls for service, including 194 - 911 calls and 111 Priority One calls. In addition, there were a total of 38 arrests, which resulted in 57 charges; 78 warrants were cleared via Police Department and Court actions.

B. Code Enforcement & Building Inspection

- Nader Jeri, Building Official, reported 122 Inspections were performed and 42 Code violations were resolved last month.
- Commercial projects include: Jefferson Dental Office is under construction and Little Caesar's Pizza has begun it's finish out and should open by the end of the year.
- There are 20 ongoing residential projects.

C. Joseph Alvarez, Public Works

- Joseph Alvarez, Public Works Director, reported 158 work and service orders were completed in the month.
- Storm drain cleanup was a focus last month, and degreasing program education campaign has begun for the holiday season.

D. Administration

- Mr. Naron provided an updated on the trail project, noting the ongoing delays in negotiations with the Leonard Oaks property owner caused an adjustment in the construction schedule. The contracts were instructed to skip over the Leonard Trail portion and begin on the ONCOR easement portion, to allow time for TxDOT to review the park easement option. If TxDOT approves a change order will be issued for the Leonard Trail portion.
- Mr. Naron provided the Hawks Creek report. The course had 2515 rounds played last month, resulting in \$120K revenue. The course was closed for 5 days due to weather. Mr. Naron introduced Mike Krsnak the new Head Pro. Mr. Krsnak spoke briefly about his background and his 20+ years in the golf industry.

4. MAYOR'S REPORT:

- Mayor Jones provided a brief recap of his prior 30 days, including:
 1. A successful inaugural community picnic, excellent weather and at least 150 citizens enjoyed some good food prepared by the police department. In addition to games and fun, attendees were able to tour the golf course amenities. The staff was thanked for all the work to make it a success.
 2. Surveys have been mailed to each resident, and based on the initial 100 responses, it is clear speeding, parking, and lighting are issues that will be addressed by the committees and council in the coming months. In preparation, Mayor Jones directed Mr. Naron to reach out to ONCOR regarding lighting options.
 3. Trail system construction is ongoing, and Mayor Jones reported he facilitated a Memorandum of Agreement with Elm South, LLC, Sharon Schmitz, to use the park area and secure an easement. By doing so, it adjusted the timeline on the ONCOR easement construction adding that he is still open to ideas from the Fairways residents, including obtaining quotes for security cameras, adding vegetation, and lighting.

5. ADVISORY BOARD AND COMMITTEE UPDATES:

A. Ordinance – Rosa Mendez, Chair

- Reported the last meeting was in October and they are awaiting survey results for the January meeting.

B. Public Safety – Tiffany Aller, Chair

- Councilwoman Aller reported the committee met on November 7th and have made two recommendations for council approval which are on the agenda tonight. The first is to approve the expenditure of \$5,000 to hire Kimley Horn to perform a traffic signal warrant study. The second is a recommendation to leave the trail system pedestrian crossing at Leonard Trail and Roaring Springs Road at the originally designed crossing close to the intersection, as it is in the best interest of public safety according to the engineers and Police Chief.

C. Long-Range Planning – John Davies, Chair

- In Councilman Davies absence, Ms. Barrett reported the Long-Range Planning Advisory Board will meet again sometime in January and will continue to work on the capital projects after the survey results are tabulated.

D. Finance – Sharon Schmitz, Chair

- No report, finance committee meetings will resume in February with the audit results.

E. Golf and Parks – Christina Cowden, Chair

- No report, next meeting will be scheduled in January.

**Councilwoman Cowden reported she was feeling ill and left the room.*

6. PUBLIC INFORMATION/ANNOUNCEMENTS – Brandy Barrett, City Secretary

A. Announcements and Proclamations

- Citywide surveys are due back by November 22nd
- Alliance for Children, Christmas Connection donations are due by November 25th
- City offices will be closed in observance of Thanksgiving on November 28th and 29th
- Santa Claus is coming to town on December 14th; the parade begins at 9:00am, followed by free pictures, cookies and punch with Santa until noon in the community room.

B. Meetings

- Regular Council meeting, December 10th at 7:00pm

C. CITIZEN COMMENTS:

- Melva Campbell (124 Smallwood): thanked the police department and mayor for a wonderful picnic and requested that maybe we do evening picnics every year. Mayor Jones stated that he has asked the staff to start planning next October's picnic and is considering an added one in the spring.
- There were no other citizen comments.

7. ACTION ITEMS:

A. Mayor Jones

Discuss and take action on Resolution 2019-06 adopting the Hart Voting System. *(This is a requirement to continue contracting election services through Tarrant County.)*

- Ms. Barrett reported that this is a requirement to continue contracting services through the Tarrant County Elections office. She added that the machines were approved by the Texas Secretary of State, the Tarrant County Commissioners, and were used in the November county election.

MOTION to approve Resolution 2019-06 adopting the Hart Voting System.

- **MADE BY:** Sharon Schmitz. **SECOND:** Rosa Mendez.

Motion passed by a vote of 3 Ayes and 0 Nays.

B. Mayor Jones

Discuss and take action on Resolution 2019-07 regarding the ballot to elect members to the Tarrant Appraisal District Board of Directors. *(This is an annual ballot, in which Westworth Village has two votes to cast.)*

- Mr. Naron reported that this is an annual action and suggested that both votes be cast for Mr. Gary Losada, as he is the only candidate who personally appeared before the council and spoke at the last meeting.

MOTION to approve Resolution 2019-07 regarding the ballot to elect members to the Tarrant Appraisal District Board of Directors, casting both votes for Gary Losada.

- **MADE BY:** Sharon Schmitz. **SECOND:** Rosa Mendez.

Motion passed by a vote of 3 Ayes and 0 Nays.

C. Mayor Jones

Discuss and take action on Resolution 2019-08 naming the Fort Worth Star Telegram as the official city newspaper. *(This is an annual appointment.)*

- Ms. Barrett reported this is an annual requirement.

MOTION to approve Resolution 2019-08 naming the Fort Worth Star Telegram as the official city newspaper.

- **MADE BY:** Sharon Schmitz. **SECOND:** Tiffany Aller.

**Councilwoman Cowden returned to her seat.*

Motion passed by a vote of 4 Ayes and 0 Nays.

D. Mayor Jones

Discuss and take action on an Interlocal Agreement with Tarrant County apply an asphalt overlay on Kay Lane. *(The county will furnish the labor and equipment; the City will pay for materials.)*

- Mr. Naron reported that this is an agreement that has been used successfully in the past on Pecan and Sky Acres most recently. He anticipates it will be recommended again in future years once the Long Range Planning Committee establishes Capital Improvement protocols.

MOTION to authorize the Mayor to sign an Interlocal Agreement with Tarrant County apply an asphalt overlay on Kay Lane.

• **MADE BY:** Tiffany Aller. **SECOND:** Sharon Schmitz.

Motion passed by a vote of 4 Ayes and 0 Nays.

E. Mayor Jones

Discuss and take action on the Public Safety Committee recommendation to hire Kimley Horn to complete a traffic signal warrant study at the intersections of Carb and Roaring Springs Road and Seymour and Roaring Springs Road. *(The anticipated cost of this study is \$5,000.00.)*

- Councilwoman Aller explained the committee's concern, originating from committee members after hearing from a group of citizens who have issues merging onto Roaring Springs Road due to the ever-increasing amount of traffic. The committee is requesting the council approve the expenditure of funds to evaluate the need for a traffic signal or other traffic safety devices to improve safety.
- Three citizens made comments ranging from do not spend anymore money on this issue to spend more money and have them review the Carb/Tracyne intersection also.
- Kimley Horn representative Brandon Forsythe stated that a peak hour study at the Carb/Tracyne intersection could be added for an additional \$250.00.

MOTION to accept the Public Safety Committee recommendation to hire Kimley Horn to complete a traffic signal warrant study at the intersections of Carb and Roaring Springs Road and Coleman/Seymour and Roaring Springs Road at a cost of \$5,000.00.

• **MADE BY:** Tiffany Aller. **SECOND:** Rosa Mendez.

Motion passed by a vote of 4 Ayes and 0 Nays.

MOTION to amend the previous motion to include the additional \$250 to add the peak hour study for the Carb/Tracyne intersection, bringing the total expenditure to \$5,250.00.

• **MADE BY:** Sharon Schmitz. **SECOND:** Rosa Mendez.

Motion passed by a vote of 4 Ayes and 0 Nays.

- Mr. Naron was directed to obtain an updated agreement from Kimley Horn.

F. Mayor Jones

Discuss and take action on the location of the pedestrian Hawk Signal crossing where the trail system crosses Roaring Springs Road. *(On November 7th, the Public Safety Committee recommended that council leave the crossing at the originally designed location: south of Leonard Trail, north of the bridge.)*

- Mr. Naron presented the original location of the crossing at the intersection of Leonard Trail and Roaring Springs and he presented a modified crossing approximately 15 feet to the south of the original location.
- Chief Reaves noted that the farther away from the intersection the crossing is moved, the greater the safety risk is to pedestrians, citing several traffic codes and human nature. In addition, he stated that the tree canopy and other sight visibility issues in that area would have to be removed.
- Councilwoman Aller thanked the Chief for his detailed presentation at the Public Safety committee and continued by explaining that committee recommends that the trail be left at the original location, mainly for pedestrian safety but also for financial concerns.

* Councilwoman Schmitz left her seat and sat in the audience and requested to address the council as the Elm South LLC property owner.

- Councilwoman Schmitz (1 Leonard Trail): disputed the original design, expressing concern that the vehicles coming off of Rogner will not see the crossing in time to stop, and the vehicles coming from the QT area are accelerating and speeding. She prefers the crossing be moved south of the bridge, as far down as possible.

- Councilwoman Cowden believes it should be moved as far away as possible and would prefer to wait on a vote until additional information can be obtained, including how much it would cost to move.
- Mr. Naron reminded everyone that if a change from the original location is made, it would require TxDOT approval and would include additional engineering and environmental studies that would not be paid by the grant.
- Mayor Jones requested a motion to continue discussion, no motion was made and therefore no action was taken on this item.

G. Mayor Jones

Discuss and take action on the parking along Leonard Trail. *(This item may be referred to the Public Safety Committee for further review regarding safety.)*

- Mr. Naron reported that a request to rescind the no parking on Leonard Trail was made and following a discussion with Mr. Hughes of 1 Leonard Trail, it was recommended that the current no parking on the south side of Leonard Trail remain in place and that parking on the north side be allowed except for the 125 feet from Roaring Springs. Chief Reaves concurred and went on to explain the safety aspects of restricting parking in the first 125 feet coming off Roaring Springs Road, which included a trucks ability to turn and the potential choke point and back up of cars on Roaring Springs.
- Sharon Schmitz (1 Leonard Trail): explained that this residential street allowed parking until 2017 when the ordinance was changed to no parking because at that time the trail system was going to use the existing sidewalk and the road would be shared with bikes. She requested this be rescinded as the it was now a combination pedestrian bike path through the park area. She acknowledged Chief Reaves' request for 125 feet, but stated that 100 feet would be enough for the volume of traffic which would be impacted, adding the Mayor had agreed to discourage truck traffic on Leonard Trail.

MOTION to authorize the mayor to sign an ordinance to reinstate parking on the north side of Leonard Trial with no parking in the first 100 feet from Roaring Springs Road.

- **MADE BY:** Christina Cowden. **SECOND:** Rosa Mendez.

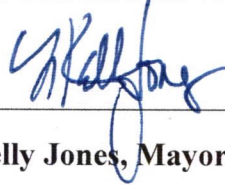
DISCUSSION:

- Following further discussion and citizen comments, Chief Reaves restated his preference in the interest of safety to have 125 feet of restricted parking on the north side of Leonard Trail from Roaring Springs.

Motion passed by a vote of 2 Ayes and 1 Nays (Aller).

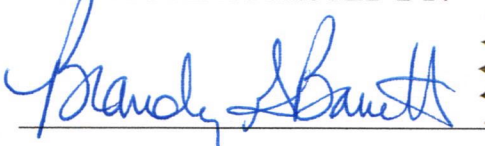
The meeting was adjourned at 9:41pm by Mayor Jones.

MINUTES APPROVED BY:



Kelly Jones, Mayor

SIGNATURE ATTESTED BY:



Brandy G. Barrett, City Secretary

